



Doctor of Ministry Program Application

Applicants for the Doctor of Ministry degree should hold an ATS-approved Master of Divinity degree or its educational equivalent, should have spent three (3) years in professional ministry following graduation from theological school, and should currently be engaged in some form of formal ministry.

Personal Information

Please type or print all responses.

Title: Rev. Ms. Mr. Other: _____

Name _____
Last First Middle Preferred Name Previous/Maiden Name

Social Security Number _____ Birth date _____
MM/DD/YYYY

Current Address _____
Street

City _____ State _____ Zip _____
 Telephone: Home (____) _____ Office (____) _____ Cell (____) _____

Email _____

Year of first enrollment _____ *(Doctor of Ministry cohorts begin in the Summer Term.)* Gender: Male Female

Are you a United States citizen? Yes No *(Those answering "No" will complete the International Applicants section on the next page.)*

Employment Information

Place of Employment (most recent first)	Location (city and state)	Dates of Employment	Supervisor

Religious Affiliation

Denomination _____ Annual Conference/Judicatory _____

What work have you done in ministry – church, community, or chaplaincy?

Educational History

Please list information for all postsecondary institutions attended (beyond high school), including any institution where you are currently enrolled. Request an official transcript from each institution and have it sent directly to the Office of Admissions at MTSO. Attach additional sheets as needed.

Institution (most recent first)	Location (city and state)	Attendance Dates	Degree	Month/Year Degree Received or Expected	GPA

Optional Information

This information will not be used to assess an applicant's qualifications.

First Language (if other than English) _____

Racial/ethnic background:

- White, Anglo, Caucasian (non-Hispanic)
 Black or African American
 Hispanic or Latino (including Puerto Rican)
 Native American or Alaska Native
 Asian
 Native Hawaiian/other Pacific Islander
 More than one race
 Other _____

How did you hear about Methodist Theological School in Ohio? _____

Where else are you applying? _____

Is there anything about your health or physical condition that we should know? _____

- Check this box if you would like to receive information about housing at MTSO.

International Applicants

If you are not a citizen of the United States, please complete this section.

Of what country are you a citizen? _____

Are you a permanent resident of the United States?

- Yes – please provide registration # _____ Date status was granted _____
 No

If you are not a permanent resident, are you currently in the United States on a visa?

- Yes – please indicate which visa: F-1 J-1 H Other _____
 No, I am not in the United States.

International students are required to take the Test of English as a Foreign Language (TOEFL) with a minimum score of 550 on the paper-based test, 230 on the computer-based test, and 90 on the internet-based test. Visit www.toefl.org for a list of testing locations.

Date of TOEFL examination _____ Score _____

Financial Support

All international applicants must provide evidence of full financial support for the period of study required for the degree program. This evidence must include an Affidavit of Support (found at www.uscis.gov/files/form/i-134.pdf) and a bank statement or statement of liquid assets from a financial institution showing that funds are available for the full length of study. In some cases, your home country's judicatory or other church agency may be able to provide this support.

Policy of Non-Discrimination

Methodist Theological School in Ohio does not unlawfully discriminate in the administration of its employment, educational and admission policies.

Written Statements

Please type and submit separately a 4-5 page statement tracing professional growth through continuing education since graduation from theological school, and identify areas of professional strength and challenge in ministry. Also submit a 3-page statement about your goals for Doctor of Ministry study and your hopes to develop transformational change as a result of study in the MTSO DMin program. These statements may be mailed to the Office of Admissions, or emailed as a Microsoft Word Document attachment to admit@mtso.edu.

References

Three letters of reference are required. One must be from a judicatory supervisor, one from a person with leadership responsibility in a ministry setting, and one from a professor who can attest to the applicant's academic ability. Those completing your recommendation should complete the Letter of Reference form and attach a letter.

Judicatory Supervisor Reference

Name _____

Ministerial Leadership Reference

Name _____

Academic Reference

Name _____

Résumé

Please include a current résumé or curriculum vita with your application. This may be mailed to the Office of Admissions, or emailed as a Microsoft Word Document attachment to admit@mtso.edu.

Background Check Authorization

Your signature on this application form provides the appropriate agreement necessary for Methodist Theological School in Ohio to perform a basic background check on the following items: criminal records (national and regional); civil records; Social Security number validation/ verification; educational credentials; and professional credentials (if applicable)..

Please initial here to grant your permission for MTSO to complete the background check. _____

Additional Information

If you answer yes to any of the following questions in this section, please provide a written explanation on the back page of this application.

Have you ever been refused admission or dismissed by another theological school or seminary? Yes No

Have you ever been charged with or convicted of child abuse or a crime of violence? Yes No

Have you ever been charged with or convicted of any felony? Yes No

Have you ever been disciplined by an employer or academic institution for alleged sexual misconduct? Yes No

Acknowledgment and Signature

I have completed this admission application to the best of my knowledge. I hereby apply to be admitted as a student of Methodist Theological School in Ohio. By my signature below, I affirm that I have completed this application completely and honestly. I understand that misrepresentation or omission of information may result in denial or rescinding of admission to Methodist Theological School in Ohio.

Signature _____

Date _____

Please Note: Submit this completed application along with a non-refundable \$50 application fee to Office of Admissions, Methodist Theological School in Ohio, 3081 Columbus Pike, Delaware, Ohio, 43015. Official transcripts from each college or university attended must be sent directly to the same address. If you have questions, please call us at 1-800-333-MTSO (6876) or send an email to admit@mtso.edu.

Additional Comments

Please use the space below for any additional comments related to responses of “Yes” to the questions on the previous page which address dismissal or denial of admission from another theological school or seminary, felony convictions, convictions of child abuse or crimes of violence, or allegations of sexual misconduct.