

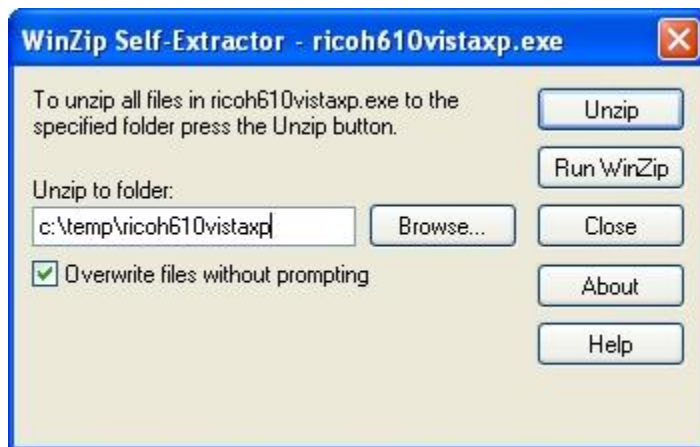
# Install MTSO Library Ricoh Printer – Windows XP

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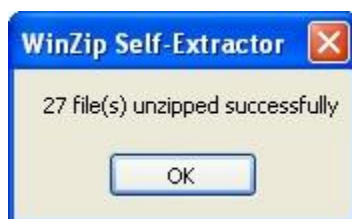
1. Download the Ricoh printer driver from <http://www.mtso.edu/downloads/ricoh610vistaxp.exe>
2. Click run when prompted with a security warning.



3. Double-click the file and unzip the files to a location of your choosing.



4. Close the self-extractor when finished.



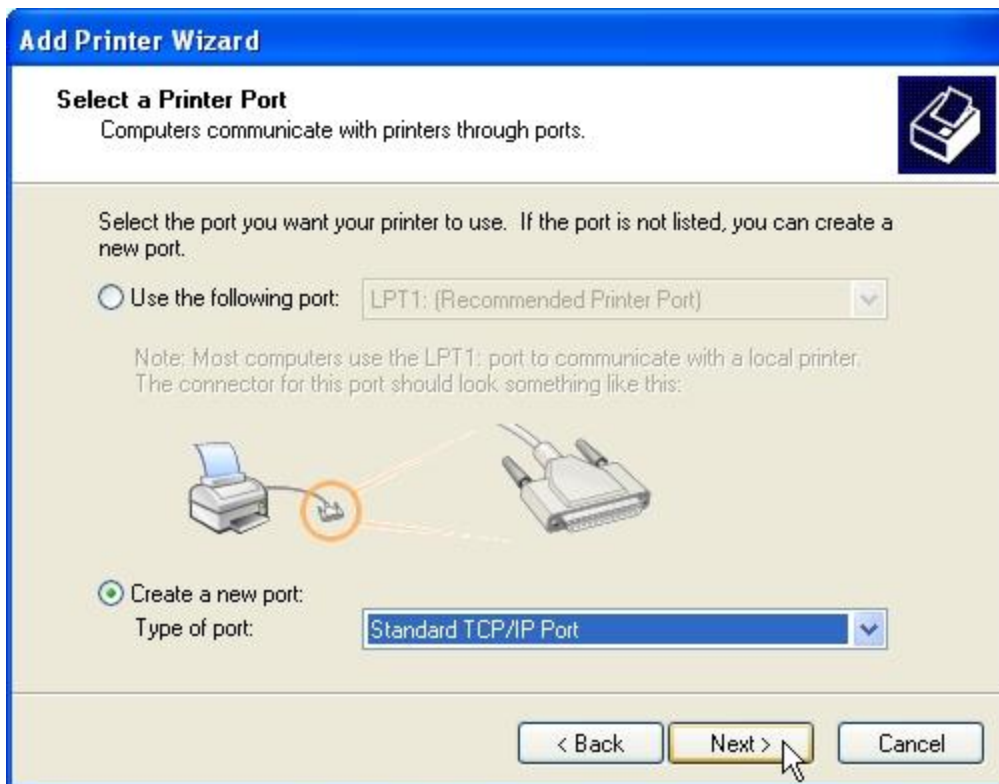
5. Click close on the WinZip Self-Extractor Dialog Box.
6. Click Start > Printers and Faxes > Add a Printer



7. Select Local Printer and click Next



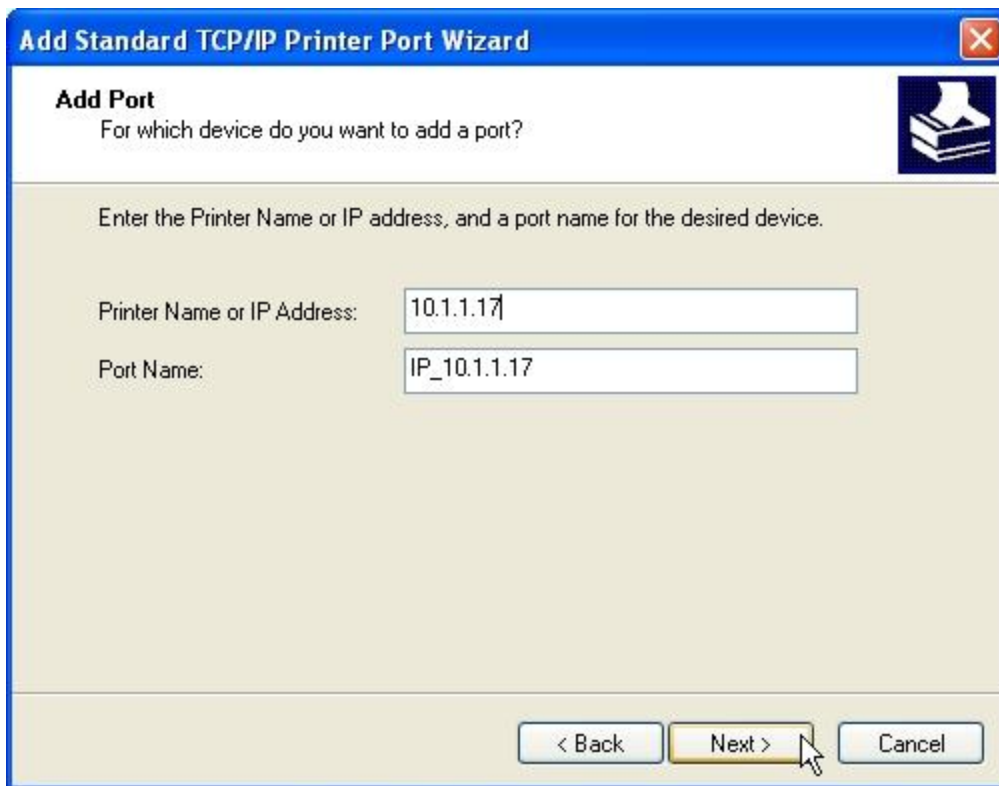
8. Select Create new port and choose Standard TCP/IP Port. Click Next.



9. Click Next.



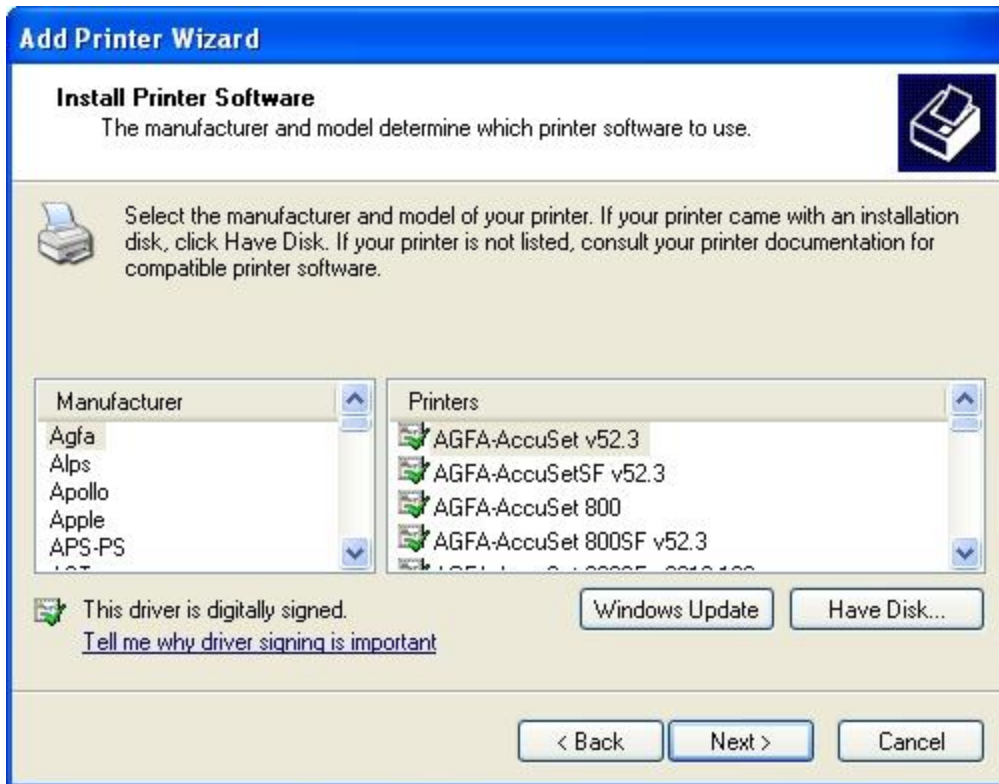
10. Enter 10.1.1.17 for the IP Address (the Port Name will be created when you do this).



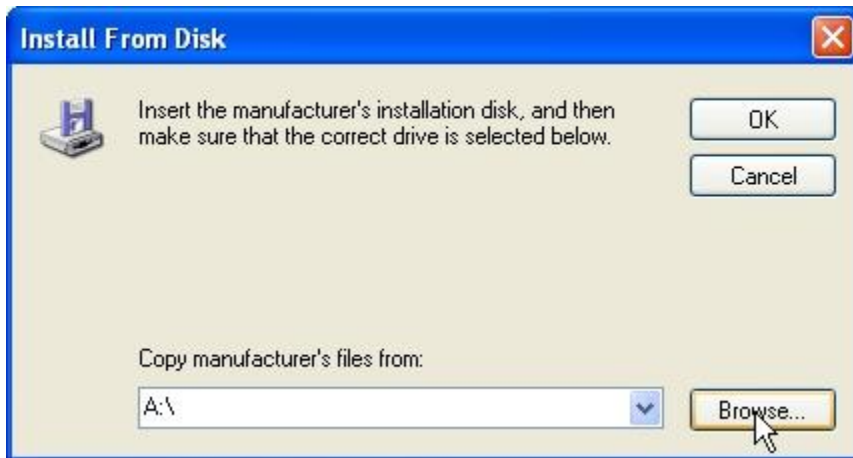
11. Click Finish.



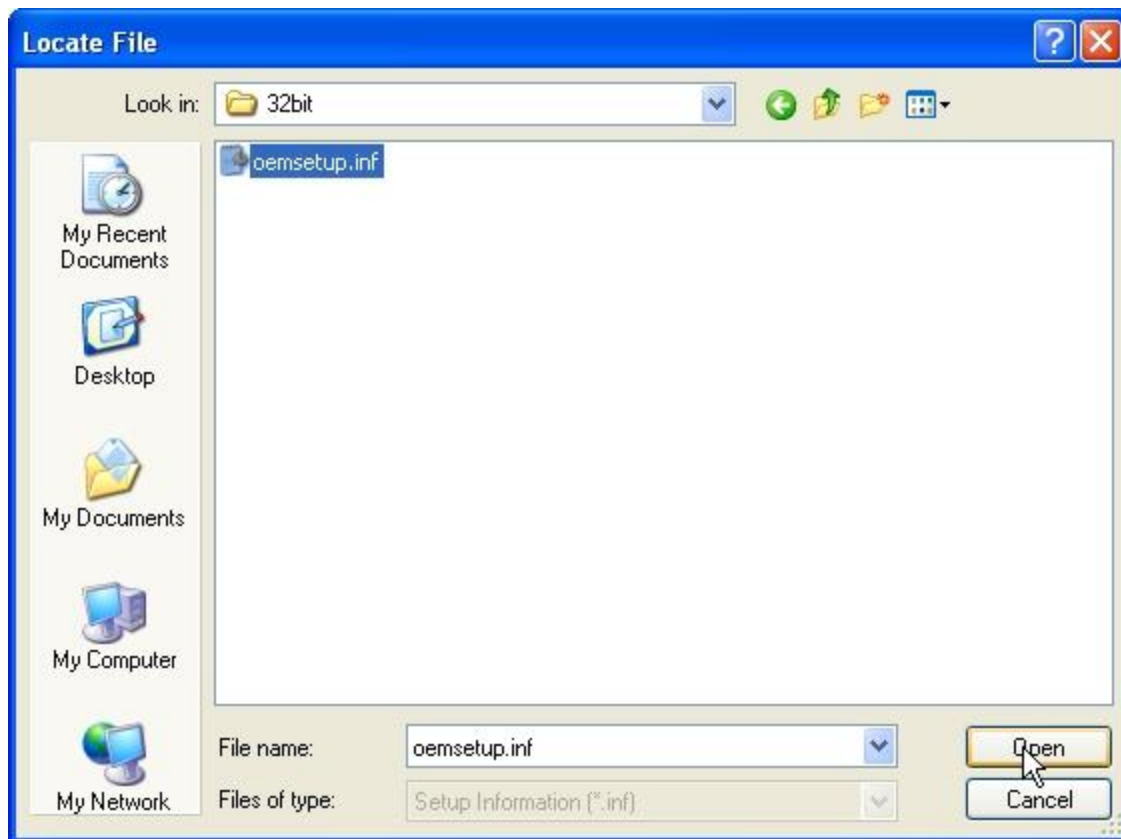
12. Click Have Disk



13. Click Browse

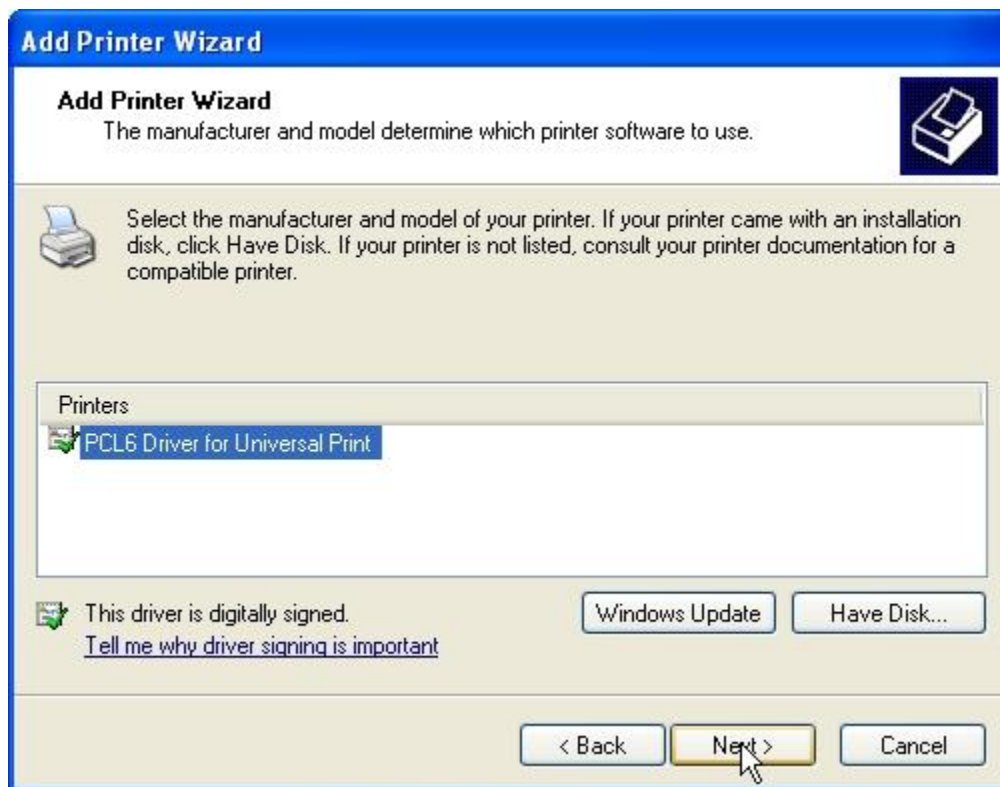


14. Navigate to the location you unzipped the files. Select oemsetup.inf and click open.

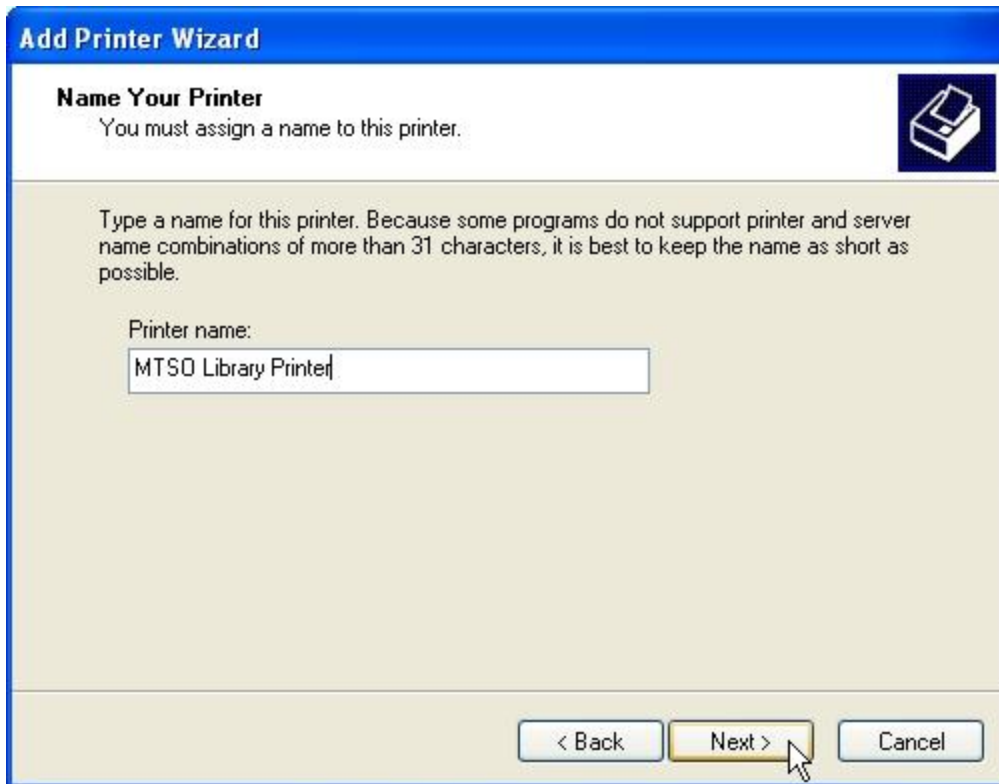


15. Click OK on Install From Disk Dialog Box

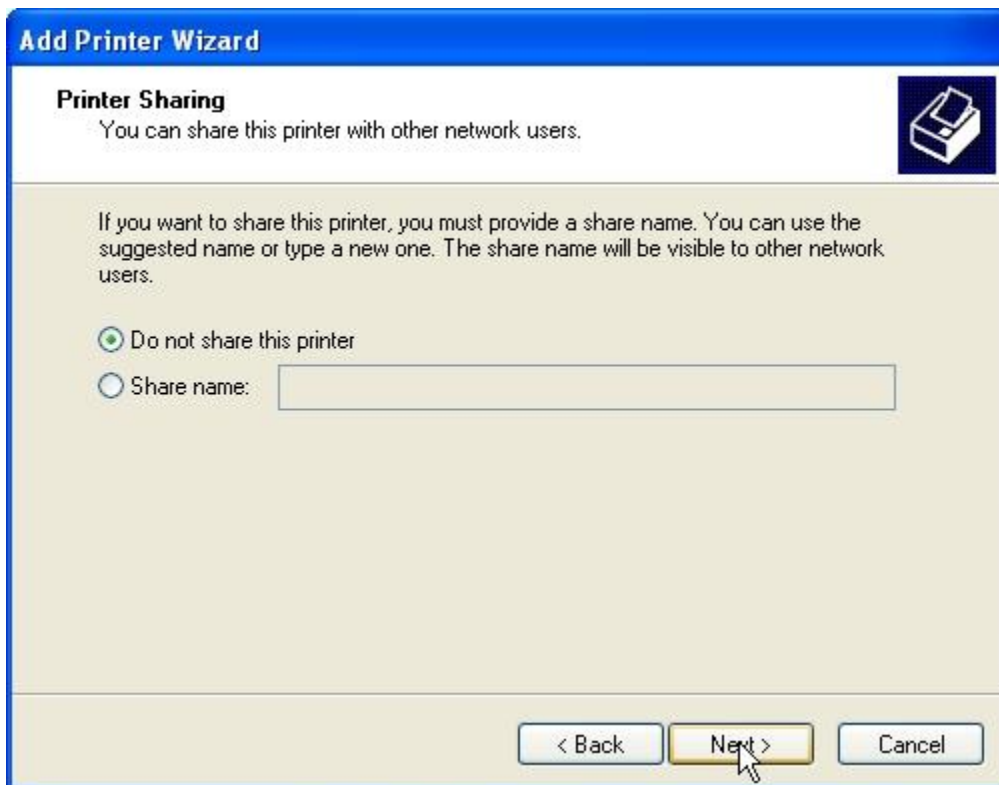
16. Click Next



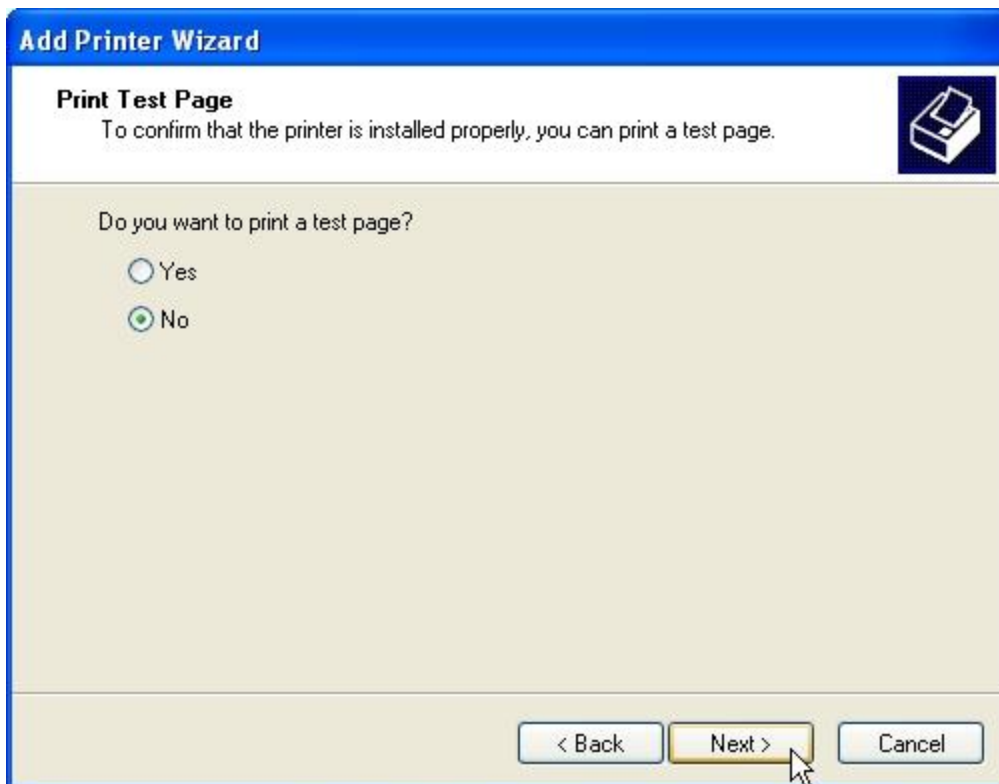
17. Enter a descriptive printer name and click Next.



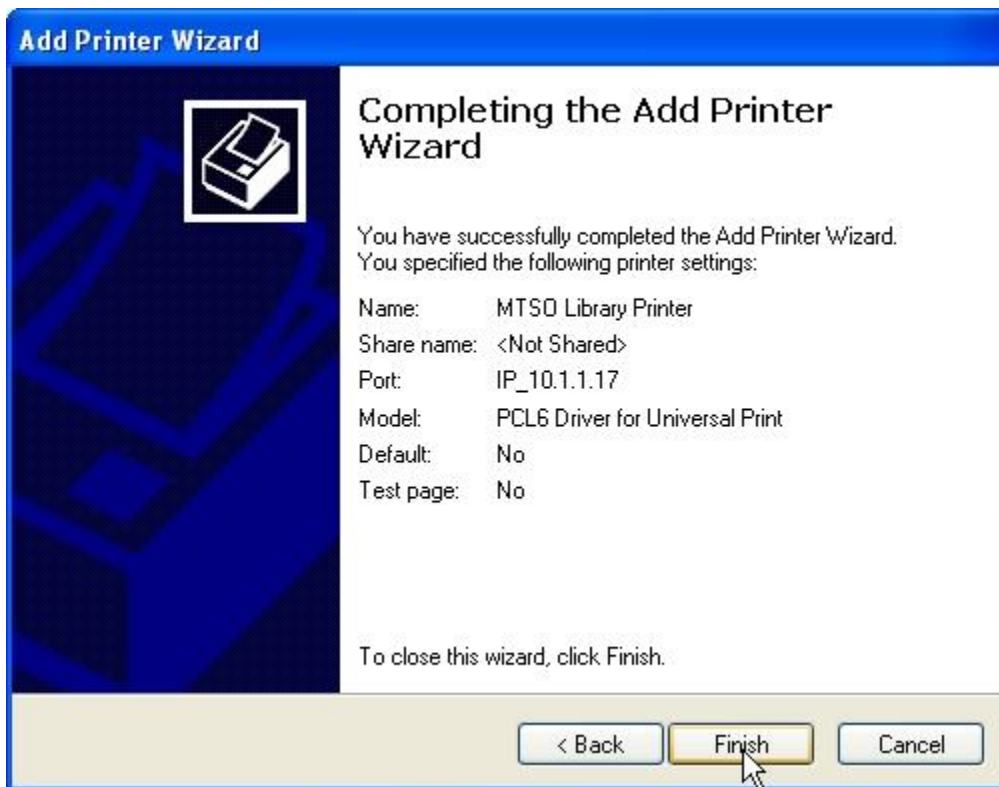
18. Do Not Share Printer. Click Next.



19. Select No for Print Test Page and click Next.



20. Click Finish. (This may take several minutes to complete.)



21. Close the Printer and Faxes window when it opens.