



Office of the Registrar
Application to Audit Courses

Title _____ Last Name _____ First _____ Middle _____ Preferred Name _____

Relationship to MTSO (check all that apply):

- no prior relationship (how did you hear about us? _____)
 alumni (name you attended under, if different then above _____)
 spouse of current MTSO student (spouse name: _____)
 current or former employee of MTSO or spouse of current employee
 member of MTSO Parish Partner Church (name of church: _____)

Full address: _____

Home Phone: _____ Cell Phone: _____ E-mail: _____

Current vocation: _____ Religious affiliation (if any): _____

Highest educational degree earned: _____ Year: _____ Major field of study: _____

Social Security Number _____ Date of Birth _____

AUDIT COURSE REQUEST IS FOR: TERM _____ YEAR _____

Course No.	Course Title	Days	Times	Instructor

General guidelines for auditing

1. Auditors at MTSO must fulfill the requirements for auditors as stated by the instructor of the course they are auditing. These requirements may include readings, class attendance, and other appropriate forms of participation.
2. Auditors will not be required to submit written work for evaluation, nor to take examinations.
3. Auditors cannot request at a later date to receive academic credit for courses they audited.
4. Availability to audit individual courses at MTSO is subject to change based on the enrollment of credit-seeking students in the course.
5. Course instructors reserve the right to limit or prohibit auditor participation in their courses.

AUDITING COSTS: \$200 per course (\$75 for ages 60 and up). One free course per term for employees, retirees, student spouses, and Parish Partner church members.

**REQUESTS MUST BE SUBMITTED TO THE REGISTRAR'S OFFICE
NO LATER THAN ONE WEEK PRIOR TO THE FIRST CLASS MEETING.**

Contact the registrar for more information at 740-362-3344, or registrar@mtso.edu. Forms can be faxed to 740-362-3129 or mailed to Registrar's Office, MTSO, 3081 Columbus Pike, Delaware, Ohio 43015.

I understand the above information regarding auditing classes at MTSO.

Auditor Signature

Date

Consent of instructor required: <input type="checkbox"/> approved <input type="checkbox"/> denied
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