



STUDENT CAMPUS HOUSING APPLICATION FORM 2018-19
Students may apply for housing after they have been accepted for admission.

Return this completed form, with a check made payable to MTSO for the appropriate damage/security & key deposit to:

CAMPUS HOUSING
Methodist Theological School in Ohio
3081 Columbus Pike
Delaware, OH 43015

Questions? Call 740-362-3380 or e-mail housing@mtso.edu

APPLICANT INFORMATION

Full Name _____

Current Address _____
Street City State ZIP

Home Phone _____ Mobile Phone _____ Work Phone _____

E-mail _____

I am applying to live in:

- Dewire Residence Hall (dormitory) Helen Werner Apartment Building (single living)
 Kleist Manor Apartments (one and two bedroom townhomes, suitable for families).

Kleist Manor applicants: Will you have family members and/or dependent children living on campus with you or visiting frequently? Yes No

If yes, please list the names of those who will be living with or visiting you, and indicate the ages and relationships of dependents. (Use additional sheet if necessary.)

Please list the following information about any vehicles that you intend to have on campus:

| Make | Model | Year | Color | License Plate |
|------|-------|------|-------|---------------|
| | | | | |
| | | | | |

If housing is available, please request a move-in date: _____

Actual move-in dates will be provided by MTSO on an as-available basis, at the discretion of the Housing Coordinator. If you have questions, contact housing@mtso.edu.

Please Note:

- **Our housing facilities have limited capacity. Applying for housing does not guarantee that housing will be assigned, or that the preferred housing assignment can be offered. Apartments in Helen Werner Apartment Building and Kleist Manor are unfurnished.**
- MTSO is a smoke-free environment. Smoking is prohibited in all buildings on the MTSO campus, including campus housing units.
- Fish are permitted in a tank no larger than 10 gallons in Helen Werner Apartment and Kleist Manors. Pets are permitted in certain Kleist Manors when available. Please contact Tammy Coffey in the Maintenance Department if you would like to bring your pet to campus.
- Housing charges include all utilities, Time Warner cable television, waste removal, local telephone service, access to free laundry facilities and dedicated high-speed internet service. (Phone cards or cell phones are needed to make long distance telephone calls.)
- Dunn Dining Hall is open 11:30 a.m.-1 p.m. (lunch), Tuesday through Thursday.
- The number of on-campus housing options for persons with physical disabilities is limited, but such requests will be given every consideration.
- MTSO is a weapons free campus. Firearms of any kind are not permitted on campus regardless of whether an individual has a permit to carry the firearm.
- MTSO does not insure contents of any campus apartment or resident's personal property. Campus residents are urged to obtain renter's insurance for replacement value of your personal belongings.
- Water beds are not permitted in campus housing units.
- Open flames are generally prohibited in all campus areas.
- A Student Handbook with complete housing rules and regulations will be provided once housing is assigned.

BUILDING INFORMATION

Please mark an "X" in the Selection column next to the housing assignment you are requesting.

Dewire Residence Hall

Residence hall rooms are appropriate for commuting students. All Dewire Residence Hall rooms are single occupancy and are fully furnished. Full size beds, linens and towels are included. During fall and spring semesters, room charges are billed to your student account and payable at the beginning of each semester. Housing fees do not include break/reading weeks. Dunn Dining Hall is open Tuesday through Thursday, 11:30 a.m.-1 p.m. meals are not included in the costs quoted below.

| Selection | Length of Stay | Which nights? (circle) |
|--------------------------|--|--|
| <input type="checkbox"/> | 4 nights per week (\$1,558 per semester) | Sun Mon Tues Wed Thurs |
| <input type="checkbox"/> | 3 nights per week (\$1,176 per semester) | Sun Mon Tues Wed Thurs |
| <input type="checkbox"/> | 2 nights per week (\$784 per semester) | Sun Mon Tues Wed Thurs |
| <input type="checkbox"/> | 1 night per week (\$392 per semester) | Sun Mon Tues Wed |
| <input type="checkbox"/> | Weekend classes (Friday, Saturday and Sunday nights) (\$28 per night) Weekly stay, please provide dates here: | Fri Sat Sun All semester? <input type="checkbox"/> Yes Or specific weekends? <input type="checkbox"/> Yes If specific weekends, please list which ones: |

Dewire Residence Hall rooms may also be used for nightly stays, as space is available, for **\$28 per night** (for MTSO students or those with an MTSO connection) or **\$50 per night** (for all others).

Dewire Residence Hall offers single rooms joined by a shared bathroom. Students will be paired for the shared bathroom on the basis of same gender unless a different arrangement is preferred by both parties. Please contact Tammy Coffey at housing@mtso.edu or 740-362-3380 if you wish to discuss such an arrangement.

Helen Werner Apartment Building (HWAB)

Helen Werner Apartment Building units are appropriate for single living. Apartment units are **unfurnished**. Couples or single parents with dependent children on campus are **not** assigned to this building. Semester rates are charged at the beginning of August and January. The months of January, June, July and August are not part of semester rates and are charged separately at the beginning of those months.

| Selection | Unit |
|--------------------------|---|
| <input type="checkbox"/> | Efficiency (\$1,960 per semester, \$490 per month) |
| <input type="checkbox"/> | One Bedroom (\$2,280 per semester, \$570 per month) |

HWAB Key and Damage Deposits: \$175 damage + \$25 key = \$200 per unit

Helen Werner Apartment rooms may also be used for nightly stays, as space is available, for **\$70 per night**.

Kleist Manor Apartments

Couples and single parents with dependent children who live with or frequently visit their parents receive priority consideration for assignments in Kleist Manor Apartments. As space is available, a student without dependent children may rent a one-bedroom apartment, or two students may share a two-bedroom apartment. These apartments are **unfurnished**. Semester rates are charged at the beginning of August and January. The months of January, June, July and August are not part of semester rates and are charged separately at the beginning of those months.

| Selection | Unit |
|--------------------------|---|
| <input type="checkbox"/> | One Bedroom (\$2,740 per semester, \$685 per month) |
| <input type="checkbox"/> | Two Bedroom (\$3,180 per semester, \$795 per month) |

Kleist Key and Damage Deposits: \$200 damage + \$25 key = \$225 per unit

Kleist Manor Apartments may also be used for nightly stays, as space is available, for **\$90 per night**.

The US Department of Housing and Urban Development recommends that an apartment unit should be used to house no more than two residents per bedroom. Beginning in 2012-2013, MTSO will follow these recommended guidelines for all new residents. If you have any questions about these guidelines, please contact Director of Student Services.

Student Signature _____ . Date _____ .