



Request to Change Advisors

Students may elect to change their faculty advisor by completing this form and obtaining both the signatures of the current advisor and the future advisor. When faculty advisors go on sabbatical for half a year, temporary arrangements will be made for advising. When a faculty member is gone for a full-year sabbatical, a permanent advisor change is required. Students who do not change their advisor on their own will be assigned a new advisor.

Date _____

Student Name _____
Please print

I am requesting to become the advisee of: _____
Please print new advisor's name

Effective date _____

The following *signatures* must be obtained:

Student _____

New Advisor _____

Present Advisor _____
(Please forward advising materials for this student to the new advisor. Thank you!)

Please return this form with all necessary signatures to the Office of Academic Affairs (W-121) or academicaffairs@mtso.edu