

LAY OR FEEDBACK COMMITTEE EVALUATION OF STUDENT - FINAL FIELD EDUCATION 850 2015-16

Name of Student: _____ **Date:** _____
Site Supervisor: _____
Lay Committee Chair: _____

For each category, enter rating that best applies. Please consider these guidelines for evaluation of a person at post-graduate level of education and experience:

- Exceptional** – (5) This person’s work is outstanding.
- Good** – (4) This person exceeds expectations, but has room for growth.
- Average** – (3) This is the performance level one would reasonably expect.
- Poor** – (2) This person does not meet expectations, but demonstrates growth potential.
- Very Poor** – (1) This performance level is unacceptable.

NOTE: If “Very Poor” is marked, please write a brief explanation in the space provided below each section. Check N/A if the item does not apply or if the category was not observable.

*There is space provided at the end of each set of questions for any additional comments you wish to make. If you need more room,

Scale Descriptors: 5= Exceptional 4=Good 3=Average 2=Poor 1=Very Poor

Accountability/Responsibility	Shows growth or improvement			
	Rating: 5/4/3/2/1	Much	Some	N/A
1. Fulfills responsibilities at the site				
2. Respect shown for Supervisor’s and Lay Committee’s time				
3. Honors confidentiality				
4. Responsibility shown for turning in required documents and assignments				
* Additional Comments:				

Leadership	Shows growth or improvement			
	Rating: 5/4/3/2/1	Much	Some	N/A
1. Use of diction and language skills in sermon or lesson delivery				
2. Preparation and organization of sermon and/or liturgy				
3. Interpretation of scripture/theological integration				
4. Confidence: presence and claiming of authority as preacher or teacher				
5. Use of scripture/connection to the congregation’s context				
* Additional Comments:				

Pastoral Care	Shows growth or improvement			
	Rating: 5/4/3/2/1	Much	Some	N/A
1. Initiative taken in reaching out to others				
2. Confidence shown in claiming pastoral role				
3. Ability to empathize				
4. Use of active listening skills				
5. Integration of theology with care-giving				
6. Appropriate presence and responses				
* Additional Comments:				

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Administrative Skills	Shows growth or improvement			
	Rating: 5/4/3/2/1	Much	Some	N/A
1. Care taken in preparation of work				
2. Ability to develop programs				
3. Time management skills				
4. Attention to detail				
5. Takes appropriate initiative				
* Additional Comments:				

Communication Skills	Shows growth or improvement			
	Rating: 5/4/3/2/1	Much	Some	N/A
1. Ability to motivate others or create enthusiasm/interest				
2. Use of clearly spoken appropriate language				
3. Written communication skills				
4. Understanding of the importance of communication with various constituencies				
5. Listens effectively				
* Additional Comments:				

Risk-taking/Vulnerability	Shows growth or improvement			
	Rating: 5/4/3/2/1	Much	Some	N/A
1. Willingness to try new challenges				
2. Receptivity to feedback or critique				
3. Willing to ask for help when needed				
4. Ability to manage conflict				
* Additional Comments:				

Vocational Identity	Shows growth or improvement			
	Rating: 5/4/3/2/1	Much	Some	N/A
1. Demonstrates clarity of call				
2. Effort given to continued spiritual development, devotional time				
3. Integration of coursework in the Field Education setting				
4. Living into the role of pastor or leader				
5. Ability to reflect theologically				
6. Developing personal boundaries				
* Additional Comments:				

Please answer the following questions (see next page) in paragraph form.

1. Are you satisfied with the extent that the Learning/Serving Covenant has been fulfilled by the student this year?
2. Describe how the student's call has evolved this year.
3. Has the student grown since mid-term in his or her thinking about ministry in a theological context? Please give an example.
4. List ways the student has responded to supervision.
5. What would you do differently as a Lay Committee if you were to begin again?
6. What class work might you recommend for this student to grow?
7. How would you describe the student's theology of ministry?
8. Additional comments?

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8. Additional comments?

PLEASE PRINT A COPY TO REVIEW WITH THE STUDENT.

The student, supervisor, and lay/feedback committee chair are required to sign the student's Self-Evaluation signature page to document that all parties have read EACH of the three evaluations. The student must submit a printed copy of the three evaluations and signature page to the course instructor.